



4001 S. Taft Hill Rd. Fort Collins, CO 80526
www.FortCollinsHabitat.org

Job Description

Position Title

Fort Collins Habitat for Humanity ReStore Warehouse/Yard Person
Part time 28 hours per week T, W, Th, F 5 hours per day; Sat. 8 hours

Office Location

4001 South Taft Hill Road, Fort Collins, CO 80526.

Job Overview

Fort Collins Habitat for Humanity ReStore General Laborer basic duties are testing appliances and help the flow of merchandise from donation through purchase

Compensation

\$13/hour.

Reporting Structure

Reports to the General Manager

Job Responsibilities

The job responsibilities include, but are not limited to:

- Helps to load and unload purchases and donations
- Tests appliances for functionality, washers, dryers, refrigerators
- May do minor repairs to furniture and appliances
- Helps with maintenance of yard racks, and organization of the yard
- Helps to ensure that merchandise in warehouse and store floor is properly displayed or stored
- Helps to fill empty spaces on ReStore floor
- Back up helper on donations and delivery truck
- Works with customers; answers questions and directs them to departments
- Prices items for customers in accordance with price structures; price book
- Other duties as assigned

Necessary Skills/Talents

- Dependable person with good work ethic.
- Good driving record
- Good people and relational skills including phone voice and face-to-face communications.
- Must be in good physical condition to be able to lift items up to 70 pounds on a regular basis

- Team player who encourages and models teamwork.
- General computer knowledge and skills including familiarity with Microsoft Word and the point-of-sale system software. Habitat International corresponds with its affiliates almost exclusively by e-mail, so proficiency on the internet is crucial.
- Knowledge of operating office equipment such as copiers, scanners, digital cameras, fax machines, adding machines, safes, etc.
- Passion for working in a non-profit ministry that provides home ownership opportunities for low-income families.
- Part time 28 hours per week Tuesday through Saturday; possibly leading to full time

To Apply: Applications will be available for pick up at the ReStore, or downloadable online at www.fortcollinshabitat.org/careers. Must submit application to the ReStore, or via email to Joe at jkissell@habitatstore.org.

An Equal Opportunity Employer, Fort Collins Habitat for Humanity ReStore does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, genetic information or any other status protected by law or regulation. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors.

Our Vision

A world where everyone has a decent place to live

Fort Collins Habitat for Humanity Mission Statement

Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities and hope.

About Fort Collins Habitat for Humanity

Fort Collins Habitat for Humanity is part of a global, nonprofit housing organization operated on Christian principles that seeks to put God's love into action by building homes, communities and hope. Fort Collins Habitat for Humanity is dedicated to eliminating substandard housing in the Fort Collins area and worldwide through constructing, rehabilitating and preserving homes; by advocating for fair and just housing policies; and by providing training and access to resources to help families improve their shelter conditions. Habitat for Humanity was founded on the conviction that every man, woman and child should have a simple, durable place to live in dignity and safety, and that decent shelter in decent communities should be a matter of conscience and action for all.

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The Fort Collins Habitat for Humanity ReStore

The Fort Collins Habitat for Humanity (FCHF) ReStore serves as a fundraising source for Fort Collins Habitat for Humanity to further its mission to eradicate poverty housing in the Fort Collins area. The ReStore accepts donations of appliances, building materials, furniture, home goods, lighting and vehicles. The items are then sold to raise funds to build homes in Fort Collins. FCHF practices a "hand-up, not a hand-out" policy through working in partnership with modest-income families to build simple, decent and affordable homes. The FCHF ReStore allows customers to furnish, restore or remodel their home at a lower cost. Their purchases then enable FCHF to build more houses in partnership with families in need in the Fort Collins area, thus restoring their hope.

www.fortcollinshabitat.org/restore